**Social Skills Intervention Development Checklist**

The skills and products that are pivotal to Social Skills Intervention Group intervention development are identified below and organized by components. Use this document as a roadmap of what should be in place for maximizing effects of the intervention. Mark items in the “Completed” column as final decisions are made.

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| **PROGRAM DESIGN** |
|  | **Completed** |
| 1. All Tier 2 Team members are aware of effective implementation of a Social Skills Intervention Group.
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| 1. An Intervention Coordinator is identified.
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| 1. A Facilitator is trained to participate in the groups with specific role and responsibilities.
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| 1. A consistent location for group meetings is designated.
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| 1. A maximum number of students that can be served at one time is determined.
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| 1. Your school’s name for the Social Skills Group is determined.
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| 1. Curriculum/lessons are selected based on behavior needs identified by data.
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| 1. Group meetings have a consistent schedule that includes rules and routines that have been taught.
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| 1. The Intervention Facilitator is able to teach a small group of students 1-2 times per week at the designated time.
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| **PROGRESS REPORT** |
|  | **Completed** |
| 1. Social skills taught align with schoolwide expectations.
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| 1. A goal is set for each student.
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| 1. A schedule for review of individual student data is determined with decision rules for fading, modifying, or continuing the intervention.
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| 1. The student is asked to monitor his/her own progress with the use of homework.
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| **REINFORCEMENT SYSTEM** |
|  | **Completed** |
| 1. Reinforcers are available for student participation during group meetings.
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| 1. Reinforcers are available for students that demonstrate targeted social skills at other times and locations.
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| 1. Additional reinforcers are available for students who meet their daily or weekly goal.
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| **DATA MANAGEMENT** |
|  | **Completed** |
| 1. A data management system is available to store and summarize student progress.
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| 1. The Intervention Coordinator is trained to enter and graph the student data.
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| 1. Student data is examined and reviewed on a regularly scheduled basis.
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| 1. The Intervention Coordinator brings data to the Tier 2 Team meetings.
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| 1. Data is shared with the whole staff at least quarterly.
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| 1. Data is shared with parents on a regular basis.
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| **PLANS FOR SELF-MANAGEMENT, FADING AND GRADUATION** |
|  | **Completed** |
| 1. Procedures for fading intervention components are established.
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| 1. Self-management process is understood by student and participating teachers.
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| 1. A planned celebration is available when students graduate from Social Skills Group.
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| 1. Periodic check-ups/supports are in place for students after they graduate from the program.
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| **TEACHING STAFF TO IMPLEMENT THE PROGRAM** |
|  | **Completed** |
| 1. Staff is trained to use pre-corrects and prompts that will aid student use of skills.
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| 1. A Tier 2 Team member is designated to provide modeling and feedback each time a new teacher begins to implement the program.
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| 1. Yearly booster sessions about the purpose and key features of the intervention are provided to staff.
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| **TEACHING STUDENTS AND PARENTS WHO PARTICIPATE IN THE PROGRAM** |
|  | **Completed** |
| 1. A plan for introducing students to the program is developed. The plan includes an overview of the program.
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| 1. A plan for introducing parents to the program is developed and includes procedures for providing feedback to the child.
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| **EVALUATE PROGRAM OUTCOMES** |
|  | **Completed** |
| 1. A plan for monitoring fidelity of intervention implementation is developed that includes tools to be used and a monitoring schedule.
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| 1. A plan for monitoring social validity of intervention is developed and includes tools to be used and a monitoring schedule.
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| 1. A plan for monitoring intervention outcomes is developed and includes:
* Number of students who participated
* Number of students that graduated
* Number of students that required more intensive support
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| 1. An Intervention Essential Features document is completed that includes clear descriptions of intervention components.
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